TILT Strategic Planning Worksheet

TILT Higher Ed
TRANSPARENCY IN LEARNING & TEACHING

Educational and academic developers, managers, staff, and administrators use this worksheet
to develop and communicate plans transparently among participants and stakeholders.

CONTEXT	PURPOSE	TASKS			CRITERIA
	Goals	Work (and Due Dates)	Who does it? Partners,Stakeholders	Resources	Measures of Success
	• • • •		• • • •	• • • •	• halfway measures • • • final measures

TILT Strategic Planning Worksheet

TILT Higher Ed
TRANSPARENCY IN LEARNING & TEACHING

EXAMPLE: Enhance Student Development of Essential Skills in Required/Gateway Courses

SUMMARY: The purpose is to **(PURPOSE)** *improve student success rates in gateway courses* by **(TASKS)** *incorporating the essential skills and the TILT framework in gateway courses* and it will be achieved when **(CRITERIA)** *success (pass) rates have increased by at least 20%, the achievement gap for underserved students is reduced by 75%, and student surveys indicate transparency of skills in gateway courses and gains in student belonging, confidence, and metacognition.*

CONTEXT	PURPOSE Goals	TASKS			CRITERIA Measures of Success
		Work (and Due Dates)	Who does it? Partners,Stakeholders	Resources	
Gateway courses Academic Support services	• Use TILT framework to identify essential skills in gateway courses: ENG, MATH, BIO. • Educate/train student-facing staff and full-time instructors/faculty on TILT framework.	• Introduction of project to administration for support (by end of Spring term) • Introduce and train Assistant Deans (ADs) and Teaching & Learning Center (TLC) Director on purpose, task, and criteria of project (by August). • ADs & TLC Director will support instructors and student-facing staff to TILT essential skills in gateway courses, advising, tutoring. • Faculty/staff communities of practice focus on TILTing skills through Spring	• Administration • Gateway Course Faculty • Students • Teaching and Learning Center, Director & staff • Distance Learning • Instructional Designers • Workforce developmt • Advisory Boards • Community Partners • Institutional data • IRB • Who else to involve?	• Instructional Designers • TLC Director • Associate Deans • Grant funding • Peer Tutors • Community Partners • TILT	• Gateway courses show at least a 20% increase in success rate (passing grades) • 75% reduction of achievement gap • Gateway courses and Academic Support services adopt evidence-based TILT practices • Transparency of skills within courses indicated by student surveys. • Student confidence, belonging, metacognition show gains on student pre/post surveys.

TILT Strategic Planning Worksheet

TILT Higher Ed
TRANSPARENCY IN LEARNING & TEACHING

EXAMPLE: Develop Students' Communication Skills through Co-curriculars

SUMMARY: The purpose is to **(PURPOSE)** *develop students' communication skills through advisors enhancing students' awareness/development of communication skills in co-curriculars* by **(TASKS)** *hosting workshops to educate advisors* and it will be achieved when **(CRITERIA)** *students meet proficient levels on the NACE Career Competencies evaluation survey, and employer surveys indicate at least a 50% increase in communication skills*.

CONTEXT	PURPOSE	TASKS			CRITERIA
	Goals	Work (and Due Dates)	Who does it? Partners & Stakeholders	Resources	Measures of Success
• Co-curriculars led by advisors	• Advisors identify the communication skills and evaluate proficiency • Students articulate and document applicable NACE Career Competencies during interviews and on their resumes	• Career Development and Student Activities team members host two fall workshops in September for Advisors • Advisors will target corresponding communications skills in co-curriculars by end of September • Career Development will provide resources to advisors	• Career Development • Advisors • Student Activities	• NACE Career Competencies resources • Resume resources • Staff and advisors time and space to meet	• Student resumes and work samples demonstrate communication skills • Survey (NACE Career Competencies) shows proficient levels of communications skills for students • Pilot employers' survey shows at least 50% increase in communication skills

*tilt*highered.com
wink@*tilt*highered.com